F.

INVOICING
CASH REQUISITION FORM
FOR NEIGHBORHOOD DEVELOPMENT PROJECTS

For costs related to:
ACQUISITION
PRE-DEVELOPMENT
CONSTRUCTION

<table>
<thead>
<tr>
<th>CONTRACTOR INFORMATION</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Number</td>
<td></td>
</tr>
<tr>
<td>Contractor/Borrower</td>
<td></td>
</tr>
<tr>
<td>Project Title</td>
<td></td>
</tr>
<tr>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>Loan Number</td>
<td></td>
</tr>
<tr>
<td>Period Covered</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAYMENT OPTIONS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Payer(s)</td>
<td></td>
</tr>
<tr>
<td>Amount</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUDGET AND EXPENDITURE INFORMATION</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Budget</td>
</tr>
<tr>
<td>Column 1</td>
<td>Column 2</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
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<td>---</td>
<td>---</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
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</tbody>
</table>

CERTIFICATION BY CONTRACTOR/BORROWER

We have attached supporting documents for expenditures reported. We hereby certify under the penalty of perjury under the laws of State of California that this check requisition and its supporting documents are true in all respects and that all funds are used or will be used solely for the purposes set forth in the agreement entered into by this Contractor/Borrower and the Community Development Department (COD) and are in compliance with HUD regulations. We also understand that the allowability of cash requested is subject to final acceptance by COD and that payroll tax returns are filed timely and applicable payroll taxes are paid.

PREPARE NAME (PRINT) AND SIGNATURE:

DATE:

AUTHORIZED REVIEWER'S NAME (PRINT) AND SIGNATURE:

DATE:

FOR CITY USE ONLY

ACCOUNTING DIVISION/GRANTS SECTION

INSURANCE | RECEIPT VERIFICATION
CHARGED LOG | BTC/VRN
LWO | EBO

HOLD RELEASE DATE: ____________________
REASON FOR HOLD: ____________________

Funding Source:

Payment Voucher Number: ____________________

<table>
<thead>
<tr>
<th>Amount</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>
APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):

FROM (CONTRACTOR):

APPLICATION NO.:

PERIOD TO:

KAS

APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

<table>
<thead>
<tr>
<th>Change Orders approved in previous months by Owner</th>
<th>ADDITIONS</th>
<th>DEDUCTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved this Month Number Date Approved</td>
<td>TOTAL</td>
<td>TOTAL</td>
</tr>
</tbody>
</table>

Change Orders

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: __________________________ Date: ________________

State of: __________________ County of: ____________

Subscribed and sworn to before me this day of ______, 20__

Notary Public:

My Commission expires: ______________________________

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect/Inspector certifies to the Owner that to the best of the his/her knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Inspector: __________________________ Date: ________________

Project Manager: __________________________ Date: ________________

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AMOUNT CERTIFIED: __________________________ $ ________________

(Attach explanation if amount certified differs from the amount applied for.)
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In Tabulations below, amounts are stated to the nearest dollar. Use Column 1 on Contracts where variable retainage for line items may apply.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF WORK</th>
<th>SCHEDULED VALUE</th>
<th>FROM PREVIOUS APPLICATION (D + E)</th>
<th>THIS PERIOD</th>
<th>MATERIALS PRESENTLY STORED (NOT IN D OR E)</th>
<th>TOTAL COMPLETED AND STORED TO DATE (D + E + F)</th>
<th>% (G + C)</th>
<th>BALANCE TO FINISH (C - G)</th>
<th>RETAINAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>
CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant:
Name of Customer:
Job Location:
Owner:

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check:
Amount of Check: $
Check Payable to:

Exceptions

This document does not affect any of the following:
Disputed claims for extras in the amount of: $

Signature

Claimant's Signature:
Claimant's Title:
Date of Signature:

7/1/12
CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT’S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: ____________________________
Name of Customer: ____________________________
Job Location: ____________________________
Owner: ____________________________
Through Date: ____________________________

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant’s receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: ____________________________
Amount of Check: $ ____________________________
Check Payable to: ____________________________

Exceptions

This document does not affect any of the following:
(1) Retentions.
(2) Extras for which the claimant has not received payment.
(3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
   Date(s) of waiver and release: ____________________________
   Amount(s) of unpaid progress payment(s): $ ____________________________
(4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant’s Signature: ____________________________
Claimant’s Title: ____________________________
Date of Signature: ____________________________

7/1/12