1. CALL TO ORDER, ROLL CALL
   - Commission President Torres called the meeting to order at 9:40 a.m.
   - Joumana Silyan-Saba read roll call
   - Present: Kelli Dillon, Jacquelynn Hawthorne, Amelia Herrera-Robles, Nikki Legesse, Mariedel Leviste, Deborah Marcus, Rebecca Pleitez, Benjamin Torres, Rashad Trapp-Rucker, Jesse Wilson.

2. APPROVAL OF MINUTES
   - Motion to approve meeting minutes for April, June, July, September of 2019 was seconded and passed by the Board.

3. PRESENTATIONS: No presentation.

4. UPDATES AND DISCUSSIONS
   - Poverty Prevention Summit Recap: Mr. David Giron, Senior Advisor to Councilmember Mitch O’Farrell thanked the Commission and HCIDLA for their partnership on the Poverty Prevention Summit. He expressed the Councilmember’s commitment to ensure policy outcomes following the summit. Mr. Giron noted the support by members of City Council, including Council President Wesson. Commission President Torres acknowledged Councilmember O’Farrell’s leadership and pointed out the importance of the political support from city officials. Mr. Torres shared highlights from the summit including the morning personal stories panel. Several Commissioners who attended the summit echoed appreciation for the summit speakers and noted that the breakout sessions and the facilitated process were engaging and well received by participants. Mr. Giron was asked about next steps, to which he noted the upcoming report with policy recommendations, and desire to plan another summit in 2020. Ms. Silyan-Saba briefed the Commissioners on next steps related to partnership with Health Management to present the initial policy recommendations report to City Council in December 2019 with full report release in January of 2020.
   - Consolidated Plan Community Meeting Recap: Ms. Silyan-Saba reported that 102 community members were in attendance. She noted the outreach work by the HCIDLA team and LATTC meeting host. Commission President Torres provided an overview of participants which included a diverse group of neighborhood councils, family source centers, LATTC surrounding community. He also shared the meeting format, which included presentations, question & answer segments, electronic participation via phone, as well as hands-on participation. Mr. Torres cited the participants willingness to engage,
but also noted the need to educate communities on the Consolidated Plan process. He briefly indicated the main areas of need that were raised by participants (housing, education, jobs, economic development, land use, and neighborhood improvements). Commissioners spoke about the importance of on-going engagement efforts and providing a space for individuals to be connected with city representative and available resources. Commissioners further discussed the need to continue to educate communities about the Consolidated Plan funds and provide additional details regarding the application process for eligible non-profit organizations.

- **Commissioners Roles & Responsibilities:** Ms. Silyan-Saba highlighted the importance of commissions as part of city governance. Commission President Torres noted the momentum following the summit and spoke about the importance of meeting quorum. Commissioners briefly discussed participation and ensuring that the roster is shared to reflect current contact information. Ms. Silyan-Saba noted that both city emails and personal email are used in an effort to ensure that commissioners are receiving information, while the full transition to city emails is being finalized. Commissioners further discussed ways in which to engage and suggested a social mixer to get to know fellow commissioners.

5. **ACTION ITEMS:** No action items.

6. **AGENDA SETTING & NEXT COMMISSION MEETING**
   - The next meeting is Monday, November 4th, 2019 at 9:30 a.m. in City Hall Room 1060. Recommended agenda items include: (a) Consolidated Plan Update, (b) Community Volunteer, and (c) CCFS Engagement & Outreach.

7. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
   - No public comments.

8. **ADJOURNMENT:** Meeting was adjourned at 11:00 a.m.